THE DIALOGUE CENTER RESERVATION
In Consideration of Rules

<table>
<thead>
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<th>Name/Group</th>
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<tbody>
<tr>
<td>Room/Rooms</td>
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<td>Date/Dates</td>
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<tr>
<td>Time</td>
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- Please do not prop entrance/exit doors – Alarm will sound.
- Please abide by the reserved time frame for your group.
- Please leave the room as you found it.
  - Put items/chairs you’ve used back where you found them.
  - Shut down any computer you have used.
  - Promptly clean up spills and dispose of garbage and recycling in containers provided in the living room, dining room and kitchen.
- Please stay in the room you have reserved - Bathrooms on each floor for your use.
- Please turn off lights, air conditioner (in season) and close and lock all windows and doors before leaving the building.

**No smoking or alcohol permitted on the premises.**

_I accept this agreement for using the Dialogue Center and understand that access to the building is conditioned upon observing these expectations. I understand that as the person who reserved the space, I will be the responsible point person for the condition of this space and the people who use it._

__________________________________________
Signature

__________________________________________
Date